

Background information:		
Partnership Name	WL/LiNK Subsidy Partnership	
Type of Partnership	WL/LiNK Subsidy Partnership	
Brief description of purpose	To provide advice and resilience in managing the HB subsidy claim and to provide training to the Benefit Team on subsidy issues	
Any key achievements to date	Saved staffing costs in not recruiting a dedicated Subsidy Officer	
Officer name	Angela Matthews	
Other officers who attend	Margaret Woodward	
Which organisation is the accountable body	LiNK	
Any legal liabilities	LiNK have corporate insurance cover to draw on should they give any incorrect advice or complete the claims incorrectly	
Benefits:		
Does the partnership help to deliver any statutory duties	Yes – Subsidy claim and management	
Does the partnership help to deliver any services	Housing Benefit	
Does the partnership help to deliver any corporate		
How important/valuable do you consider the meetings to	Very valuable/always attend	
Are the meetings well attended by other key		
Are meetings well planned and purposeful	Yes	
Other comments on the benefit of the partnership:	The partnership was formed as part of succession planning following the retirement of the WL dedicated Subsidy Officer and the proposed retirement of the current officer who is subsidy trained.	
Costs:		
Annual number of officer hours	Time to attend meetings:	
	Preparation for meetings	
	Report writing:	
	Time briefing officers/members:	
	Other:	
Travel costs	Location of meetings:	WLDC
	Number of meetings per year:	Ad Hoc
Annual financial contributions	£10,000	
Additional information:	The partnership is based on LiNK providing a resource as and when necessary to assist manage the WL HB Subsidy process. The majority of the cost incurred is by LiNK for which we pay £10k annually.	